



E-LEARNING JAMAICA CO. LTD.

INVITATION TO BID

PROCUREMENT OF LAPTOPS FOR INFANT & PRIMARY SCHOOLS ISLANDWIDE

e-Learning Jamaica Company Limited, an Agency of the Ministry of Science, Energy and Technology (MSET), requests bids for the supply of 1,690 laptops to infant and primary schools islandwide.

ELIGIBILITY REQUIREMENTS

To be considered eligible at the time of tender opening, your tender must include the following:

- Copy of a valid Tax Compliance Certificate
- Proof of current registration with the National Contracts Commission in the category of Computers and Related Services OR Computers and Supplies
- Completed and signed Manufacturer's Authorization Form/ Reseller Agreement
- Completed and signed Bid Submission Form
- Power of Attorney authorizing the signatory of the bid to commit the bidder, where necessary.

Non-compliance with all or any of the criteria above will result in automatic disqualification of tender.

SCOPE OF WORK

Supply of laptops to include custom splash screen, and warranty support.

AVAILABILITY OF DOCUMENTS

Bidding documents will be available for download as at **October 18, 2019** on the Government of Jamaica Electronic Procurement website – www.gojep.gov.jm.

RETURN OF TENDERS

Bids must be submitted online via www.gojep.gov.jm no later than **November 26, 2019 at 4:00 p.m.** An online bid opening will take place on the same date at **4:15 p.m.** An online bid opening report will be sent to all bidders who submit a bid.

This is an online Tender where tender documents and supplier bids will only be made available and accepted via the electronic Government Procurement Portal (www.gojep.gov.jm). No offline (hard copies) of bids will be accepted and there will be no physical tender box for drop-off of tender documents.

To participate in this tender opportunity, suppliers must first be registered on the Government of Jamaica Electronic Procurement System. To register, select the 'Register as a supplier' link from the system home page.

For assistance and training, please contact the Ministry of Finance, Procurement and Asset Policy Unit Customer Care Desk at 876-932-5220/5253 or email oppccustomer@mf.gov.jm.

e-Learning Jamaica Company Ltd. is not obliged to accept the lowest or any bid and reserves the right to terminate the bid process at any point prior to the award of contract without incurring any liability to any of the participants.